

SOUTH KERN CEMETERY DISTRICT MINUTES OF THE REGULAR MEETING

OF THE BOARD OF TRUSTEES HELD AT THE ARVIN LIBRARY AT 5:30 P.M. ON MARCH 18, 2014

1. & 2. The meeting was called to order at 5:30 p.m. by Trustee Neeley. Pledge of Allegiance.

3. ROLL CALL: Trustees Present: Linda Leary, Chandra Sargent Mead, Farrell Neeley; Cynthia Nicholson-Thome.
Also present: District Manager Danny Brown.

4. PUBLIC COMMENTS: none.

5. CONSENT CALENDAR: change second item "d" to "g". Motion by Neeley, second by Mead to accept consent calendar items b-g(approval of minutes of February 18,2014 regular meeting, YTD Budget report, Investment, Banking & Tax Account reports, Accounts Receivable Aging Report, Burial Activity report). Passed unanimously. Motion by Nicholson-Thome, second by Leary to approve item "a" (approval of bills for Feb.2014 totaling \$36,891.67). Passed unanimously.

13. CLOSED SESSION: The Board adjourned to Closed session at 5:45 p.m. to conference with legal counsel on anticipated litigation Gov. Code 54956.9(c).

The Board reconvened in open session at 6:25 p.m. Report out: After conference with attorney, no action.

BOARD BUSINESS:

6. Motion by Leary, second by Nicholson-Thome to authorize District Manager to file notices of completion on items 6.A.B.&C. with County Recorder. Passed unanimously.

A. Pond improvements and repair :

B. Water tank construction and installation:

C. Water well repair, installation & improvements:

7. Potential purchase & installation of new office windows: Motion by Nicholson-Thome, second by Mead to approve All American Glass bid and proceed with installation. Passed unanimously.

8. Update Finance & Purchase Policy: draft discussed and sent back for revision.

9. Adoption of Official Seal: proposal sent back for revision.

10. DISTRICT MANAGER REPORTS:

A. Audit: still in progress

B. Grand Jury Visit: all items addressed, report from Grand Jury pending.

C. Mission uniform price report: list submitted

D. Memorial Day Planning: Dist.Mgr. & volunteers, as well as Arvin/Lamont reporter, met yesterday. Speakers selected. Arvin ROTC & Arvin High School Alumni band invited. Order of ceremonies set. Investigating possibility of mounted color guard. This year, and years going forward, there will be a permanent plaque honoring All fallen veterans.

11. COMMITTEE REPORT: none

12. BOARD MEMBER COMMENTS:

a. Trustee Leary noted that on her Oath of Allegiance her appointment is good until December 2014.

13. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Chandra Sargent Mead, Secretary