

**SOUTH KERN CEMETERY DISTRICT/ARVIN
REGULAR MONTHLY MEETING
OF THE BOARD OF TRUSTEES
TUESDAY, NOVEMBER 19, 2013
5:30 PM AT THE ARVIN PUBLIC LIBRARY
201 CAMPUS DRIVE, ARVIN, CA. 93203
AGENDA**

1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

2) AUDIENCE COMMENTS: This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Board at a later meeting. Also, the Board may request that a matter of business be placed on a future agenda. **SPEAKERS ARE LIMITED TO TWO MINUTES.** Please state and spell you name before making your presentation.

3) TRUSTEE COMMENTS: Board Members may make announcements or reports on their own activities. They may ask a question for clarification, make a referral to staff or request that a matter of business be placed on a future agenda.

4) APPROVAL OF MINUTES of Regular Meeting on October 22, 2013.

5) APPROVAL OF BILLS - The approval of unpaid vouchers.

6) ADMINISTRATIVE REPORTS - Financial Reports

7) OLD BUSINESS

- a. Sheldon Associates - further services:
- b. Major equipment: water system, electric system
- c. Access to ethics training course:

8) NEW BUSINESS

- a. Schedule Special Meeting for job applicant interviews

9) CLOSED SESSION:

- a. Potential litigation related to cemetery property

b. Consideration of job applicants for the positions of District Manager and Administrative Assistant

10) AUDIENCE COMMENTS – 2 MINUTES EACH

11) BOARD COMMENTS OR FUTURE AGENDA ITEMS:

12) ADJOURN

The Boardroom of the South Kern Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Directors may request assistance by contacting the district office at 15543 S. Vineland Rd., or by calling (661)845-2540. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made (5) working days in advance of a meeting whenever possible.

NEXT REGULAR MEETING: TUESDAY DECEMBER 17, 2013 @ 5:30 PM

POSTED BY: _____ DATE _____