



South Kern Cemetery District

15543 South Vineland Road

Bakersfield, CA 93307

(661) 845-2540

AGENDA BOARD OF TRUSTEES MEETING OF THE SOUTH KERN CEMETERY DISTRICT ARVIN LIBRARY BOARD ROOM 200 CAMPUS DRIVE, ARVIN, CA TUESDAY MARCH 21, 2017 AT 5:30 PM


1. **Call To Order:**
2. **Pledge of Allegiance:**
3. **Roll Call:**
4. **Public Comments and Communication:** This portion of the meeting is reserved for members of the public desiring to address the Board on any matter not on the agenda and over which the Board has jurisdiction. The Board will receive comments but will not respond or take any action. Any matter may be referred to staff for further review or disposition. The person addressing the Board is asked to state their name and address for the record. Each member addressing the public should limit their comments to two minutes in duration.
5. **Consent Calendar:** These items are routine and non-controversial. These items are approved in one motion unless a Board member or member of the public removes a particular item.
 - a. Approval of the Bill Paying List for February 2017: \$7,097.94
 - b. Approval and acceptance of minutes:
February 21, 2017 Regular Meeting
 - c. YTD budget report
 - d. Investment, banking, and tax accounts report
 - e. Accounts Receivable Aging Report
 - f. Burial activity report
 - g. Resolution 2017-0301 approving endowment and pre-need transfers
 - h. Acknowledge receipt of all correspondence
6. **Board Business: None**
7. **District Manager Report:**
 - a. **Vineland Property Boundaries**
 - b. **Report on April Tax Item**
 - c. **Managers Summit Direction**
8. **Board Member Comments: CAPC Attendance Report**

9. Closed Session: None

10. Adjournment:

Next regular scheduled meeting will be at 5:30PM on April 18, 2017 at the Arvin Library.

This is to certify that this agenda was posted at The South Kern Cemetery District Office, 15543 South Vineland Road Bakersfield, CA on March 17, 2017.



Danny R. Brown
District Manager

The South Kern Cemetery District does not discriminate on the basis of disability in the access to, provision of or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 54. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the District Office. If you need special assistance to participate in any meeting, please contact the District Office at (661) 845-2540 to make reasonable arrangements to ensure accessibility to this meeting.

South Kern Cemetery

15543 S. Vineland Road
Bakersfield, CA 93307

Bills Transaction**Feb-17**

Check#	Vendor Name	Amount
3434	Ready Refresh By Nestle	\$25.68
3435	Lamont Sanitation	\$176.68
3436	AT&T	\$267.09
3437	PG&E	\$270.47
3438	Office Depot Business Credit	\$243.00
3456	Kirk & Simas	\$60.00
3439	Lowe's	\$67.35
3440	Kern River Power Equipment Inc.	\$7.23
3441	Applied Technology Group Inc.	\$79.00
3442	Lamont General Store	\$106.43
3443	The Mountain Enterprise	\$54.00
3444	PA Security and Video	\$30.00
3445	Mission Linen Supply	\$207.39
3446	Blackburn Oil	\$107.32
3447	Site One Landscape Supply, LLC	\$1,531.33
3448	Bank of America Business Card	\$509.36
3449	Kaiser Permanente	\$2,408.17
3450	United Health Care	\$660.72
3451	Farrell Neeley	\$50.00
343	Linda Leary	\$50.00
3452	Manuel Pantoja	\$50.00
3455	Lowell Edward Chalk, Jr.	\$50.00
3454	Chandra Mead	\$86.72
	Total	\$7,097.94

Account	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL	BUDGET
Income Pre-Need to At-Need	640.00	3,099.13	5,338.25	2,444.13	4,754.13	4,409.13	2,006.97	10,822.39					\$ 33,584.14	
At-Need Sales														
Burnal Rights	1,310.00	2,620.00	5,895.00	2,925.00	2,620.00	3,930.00	1,630.00	1,310.00	3,415.00				\$ 22,240.00	
Open/Cloze	2,475.00	2,450.00	4,455.00	2,920.00	3,980.00	4,195.00	1,720.00	3,415.00					\$ 25,590.00	
Installing Memorials	1,400.00	1,880.00	2,530.00	2,240.00	1,980.00	2,520.00	1,120.00	2,520.00					\$ 15,960.00	
Handling Fee	1,050.00	1,890.00	1,890.00	1,890.00	1,890.00	1,890.00	840.00	1,890.00					\$ 12,600.00	
Equipment Services	1,575.00	1,575.00	2,835.00	2,520.00	2,519.00	2,635.00	1,280.00	2,835.00					\$ 17,954.00	
Liner	2,275.00	2,680.00	4,095.00	2,815.00	3,640.00	3,905.00	1,830.00	3,335.00					\$ 24,375.00	
Endowment Fund	1,080.00	1,440.00	3,240.00	1,820.00	1,440.00	2,160.00	1,080.00	1,260.00					\$ 13,320.00	
Colunbarium Niche													\$ 480.00	
Out of District			\$300.00										\$ 300.00	
At-Need Sales - Other													\$ 6,225.00	
Disinterment														
Contract Charges	40.00	40.00	40.00	20.00		140.00	60.00	200.00					\$ 540.00	
Memorial Setting Fee	1,080.00	380.00	\$720.00	0.00	0.00	380.00							\$ 2,520.00	
Endowment	1,985.00	1,310.00	2,620.00	2,620.00	720.00	1,310.00	4,585.00	13,100.00					\$ 28,230.00	
Burnal Rights														
Niche Plaque Etching							135.00	135.00					\$ 270.00	
Niche Sales							1,495.00	1,050.00					\$ 2,545.00	
Niche O/C Doc							690.00	345.00					\$ 1,035.00	
Total Niche Sales							2,280.00	1,485.00					\$ 3,765.00	
Interest on Investment Account		0.19	0.05	0.05	0.05	0.02		0.03					\$ 0.39	
Interest on Bank Account													\$ -	
Interest On County Accounts													\$ -	
Property Tax Income	538.75	127.66	6,968.56	2,235.18	6,713.11	48,828.30	2,640.15	2,693.08					\$ 70,744.77	
Legacy Sales				\$ (600.00)									\$ (600.00)	
Fiscal Year Tax Apportionment	538.75	127.65	6,968.61	1,635.21	6,713.16	48,828.32	2,640.15	2,693.11	0.00				\$ 70,145.16	\$ 120,000.00
Gross Income	\$ 15,428.75	\$ 19,261.98	\$ 40,916.87	\$ 29,264.34	\$ 30,016.29	\$ 76,582.45	\$ 21,072.12	\$ 45,030.50	\$ -	\$ -	\$ -	\$ -	\$ 277,573.30	\$ 466,500.00
EXPENSE													\$ 59,450.00	
District Manager	6,108.00	4,894.80	4,894.80	4,894.80	8,108.00	4,894.80	4,894.80	6,108.00					\$ 42,742.00	
Administrative Assistant	3,893.00	3,126.40	3,126.40	3,560.88	3,924.80	3,126.40	4,142.48						\$ 27,816.86	
Grounds Crew I	3,489.00	2,808.40	2,808.40	2,808.40	3,508.00	2,808.40	2,808.40	3,508.00					\$ 24,537.00	
Grounds Crew II	3,221.00	2,814.40	2,814.40	2,814.40	3,288.00	2,814.40	2,614.40	3,568.00					\$ 22,829.00	
Grounds Crew III	1,582.00	1,140.83	1,137.37	1,238.42	1,427.79	1,308.15	1,200.68	1,550.85					\$ 10,588.09	
Board of Trustees Meeting	200.00	200.00	200.00	200.00	150.00	150.00	200.00	200.00					\$ 1,450.00	
Insurance-Health	2,408.00	2,408.00	2,408.17	2,408.17	2,408.17	2,408.17	2,408.17	2,408.17					\$ 19,285.02	
Insurance-Dental	620.64	620.64	584.72	584.72	584.72	584.72	584.72	584.72					\$ 4,749.80	
Insurance-Vision	111.92	147.74	111.92	111.92	111.92	111.92	111.92	111.92					\$ 931.38	
Insurance-Flex Elect	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00					\$ 2,400.00	
Insurance-Life													\$ -	
Board Per Diem			600.00										\$ 600.00	
Employee Per Diem			600.00										\$ 600.00	
CalPERS	2,160.63	3,743.16	1,310.47	1,294.05	1,536.33	1,310.47	2,000.93	1,969.22					\$ 1,275.00	
Uniforms	242.53		127.40	127.40	162.09	383.57	811.13	207.39					\$ 1,284.51	
Safety Equipment	75.00	75.00	75.00	74.34	75.00	75.00	75.00	75.00					\$ 74.34	
Cellular Allowance	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00					\$ 600.00	
Vehicle Allowance	36.72	480.72	921.24	1,384.68	36.72	36.72	1,188.00	387.18					\$ 1,600.00	
Travel & Training-Trustees													\$ 4,471.98	
Travel & Training-Employees													\$ 3,143.96	
Fuel and Oil	114.00	196.54			126.74			107.32					\$ 536.60	
Tree Maintenance													\$ -	
Cleaning/Paper Supplies	71.00				37.90								\$ 37.90	
Large Tool Replacement		34.46											\$ 284.86	
Small Tool Replacement													\$ 219.67	
Equipment Rental													\$ 447.03	

South Kern Cemetery District
 Profit/Loss by Month
 July 2016 through June 2017

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL	BUDGET
Equipment Repair and Maintenance	100.00	291.90	1,512.82		363.90	916.59	80.53	220.39					\$ 3,482.23	
Headstone Base	6,817.00				5,817.00								\$ 12,234.00	
Liners	756.00					759.73							\$ 1,515.73	
Vase	102.00												\$ 1,633.33	
Insecticides and Herbicides	504.00	83.52		272.01									\$ 859.53	
Maintenance and Grounds													\$ -	
Marker Equipment, Repair													\$ -	
Maintenance and Grounds Subtotal	\$ 8,284.00	\$ 698.42	\$ 1,945.56	\$ 721.41	\$ 6,137.44	\$ 1,834.89	\$ 211.83	\$ 1,889.04	\$ -	\$ -	\$ -	\$ -	\$ 21,270.79	\$ 43,800.00
Administration													\$ -	
Postage	94.00				94.00								\$ 188.00	
Office Supplies	112.00	52.66	70.25	166.73	99.57	112.97		158.05					\$ 774.23	
Memberships	23.00			195.00	1,837.00			134.00					\$ 2,166.00	
County of Kern Admin Fees													\$ 23.00	
Professional Services-Audit							8,815.96						\$ 8,815.96	
Professional Services-Legal	1,341.00		215.00	762.95	300.87	100.87		80.00					\$ 2,780.69	
Software/Computers	15.00	109.99	79.48	14.99	864.99	14.99	14.99	14.99					\$ 1,129.42	
Marketing/Ads		56.00	164.00	54.00	54.00	54.00	54.00	54.00					\$ 490.00	
Bank Fee		0.80			2.80								\$ 3.60	
Credit Card Processing Fee		79.81	81.13		148.73	115.33	51.55	182.42					\$ 658.97	
Sales Tax				694.00		762.00							\$ 1,456.00	
Payroll Tax-SS/FICA	1,426.00	1,142.81	1,142.55	1,212.28	1,421.64	1,155.69	2,250.37	2,398.38					\$ 12,138.72	
Insurance-Property Liability			2,359.32			2,347.46							\$ 4,706.78	
Insurance-Workers Comp			2,418.50			2,418.50							\$ 4,837.00	
Insurance-Workers Comp							630.03						\$ 630.03	
Memorial Day Services	226.00												\$ 226.00	
Payroll Processing Fee	134.00	124.18	124.18	134.18	153.46	133.52	273.90	159.84					\$ 1,287.26	
Administration Subtotal	\$ 3,371.00	\$ 1,596.25	\$ 6,054.41	\$ 3,226.13	\$ 6,027.00	\$ 6,453.53	\$ 12,852.80	\$ 3,151.88	\$ -	\$ -	\$ -	\$ -	\$ 42,292.56	\$ 70,050.00
Utilities													\$ -	
AT&T	189.00	191.95	190.59	190.53	189.45	188.75	189.51	267.05					\$ 1,595.87	
PG&E	943.00	872.42	1,147.36	810.83	646.78	323.08	282.54	270.47					\$ 5,406.87	
Alarm Services	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00					\$ 240.00	
Internet Service	79.00	79.00	79.00	79.00	79.00	79.00	79.00	79.00					\$ 632.00	
Drinking Water	129.00	17.39	128.34	47.40	82.54	64.79	64.75	25.68					\$ 558.89	
Returned Lots					600.00			400.00					\$ 1,000.00	
Sanitation Service	177.00	176.68	176.68	176.68	176.68	176.68	176.68	176.68					\$ 1,413.76	
Utilities Subtotal	\$ 1,547.00	\$ 1,467.44	\$ 1,751.97	\$ 1,334.44	\$ 1,004.43	\$ 862.31	\$ 891.98	\$ 1,208.92	\$ -	\$ -	\$ -	\$ -	\$ 10,848.48	\$ 15,940.00
Capital Outlay													\$ -	
Grounds/Irrigation					17,795.00	860.35		454.99					\$ 19,110.34	
Buildings													\$ -	
Equipment													\$ -	
Vehicles													\$ -	
Outlay Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 17,795.00	\$ 860.35	\$ -	\$ 454.99	\$ -	\$ -	\$ -	\$ -	\$ 19,110.34	\$ -
Expenses Total	\$ 37,193.44	\$ 26,822.12	\$ 32,865.90	\$ 28,565.60	\$ 54,543.57	\$ 30,292.70	\$ 37,001.26	\$ 33,153.40	\$ -	\$ -	\$ -	\$ -	\$ 280,437.99	\$ 465,500.00
TOTAL EXPENSE	\$ 37,193.44	\$ 26,822.12	\$ 32,865.90	\$ 28,565.60	\$ 54,543.57	\$ 30,292.70	\$ 37,001.26	\$ 33,153.40	\$ -	\$ -	\$ -	\$ -	\$ 280,437.99	\$ 465,500.00
TOTAL INCOME	\$ 15,426.75	\$ 19,281.99	\$ 40,918.87	\$ 29,284.24	\$ 30,018.20	\$ 38,828.45	\$ 35,872.18	\$ 48,830.00	\$ -	\$ -	\$ -	\$ -	\$ 277,573.30	\$ 277,573.30
PROFIT (LOSS)	\$ (21,766.69)	\$ (7,540.13)	\$ (7,947.03)	\$ (3,281.36)	\$ (24,525.37)	\$ (1,998.77)	\$ 2,982.92	\$ (15,323.40)	\$ -	\$ -	\$ -	\$ -	\$ (2,864.69)	\$ (2,864.69)
P&L Total YTD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,864.69)	\$ (2,864.69)

South Kern Cemetery District

15543 South Vineland Road

Bakersfield, CA 93307

(661) 845-2540



MINUTES BOARD OF TRUSTEES MEETING OF THE SOUTH KERN CEMETERY DISTRICT ARVIN LIBRARY BOARD ROOM 200 CAMPUS DRIVE, ARVIN, CA TUESDAY FEBRUARY 21, 2017 AT 5:30 PM

1. **Call To Order:** Chairman Neeley called the meeting to order at 5:30 PM
2. **Pledge of Allegiance:** Chairman Neeley led the Pledge of Allegiance
3. **Roll Call:** Chairman Neeley, Vice-Chairman Chalk and Trustee Leary. Trustees Pantoja and Mead absent.
4. **Public Comments and Communication:** This portion of the meeting is reserved for members of the public desiring to address the Board on any matter not on the agenda and over which the Board has jurisdiction. The Board will receive comments but will not respond or take any action. Any matter may be referred to staff for further review or disposition. The person addressing the Board is asked to state their name and address for the record. Each member addressing the public should limit their comments to two minutes in duration.

None

5. **Consent Calendar:** These items are routine and non-controversial. These items are approved in one motion unless a Board member or member of the public removes a particular item.
 - a. Approval of the Bill Paying List for January 2017: \$14,019.90
 - b. Approval and acceptance of minutes:
January 17, 2017 Regular Meeting
 - c. YTD budget report
 - d. Investment, banking, and tax accounts report
 - e. Accounts Receivable Aging Report
 - f. Burial activity report
 - g. Resolution 2017-0201 approving endowment and pre-need transfers
 - h. Acknowledge receipt of all correspondence

Vice Chairman Chalk made a motion to approve the consent calendar. Trustee Leary seconded the motion. Item is passed 3-0-2 (Pantoja and Mead absent).

6. Board Business: None

7. **District Manager Report:**
 - a. Speed Bumps completed
 - b. Renovations to grounds
 - c. Tree Mortality Update

d. FPPC Form 700 Filing

The District Manager also updated trustees on land search

Trustee Mead arrived at 5:39 PM.

Trustee Pantoja arrived at 5:40 PM.

8. Board Member Comments:

Vice-Chairman Chalk stated that he likes the new speed bumps and is glad that traffic will be slower through the cemetery. He also asked about the restroom door replacements. They are pending at this time.

Chairman Neeley stated that any new property will come with minimum development and improvement requirements.

9. Adjournment:

Vice Chairman Chalk made a motion to adjourn. The motion was seconded by Trustee Pantoja.

Meeting adjourned at 5:58 PM

Respectfully Submitted,

Danny R. Brown
District Manager

Investment Account 3/2016 4/2016 5/2016 6/2016 7/2016 8/2016 9/2016 10/2016 11/2016 12/2017 1/2017 2/2017

2015-16

Opening Valuation	\$ 331,877.13	\$ 332,088.16	\$ 494,822.55	\$ 489,510.93	\$ 492,845.06	\$ 499,898.66	\$ 499,902.17	\$ 500,835.00	\$ 507,517.14	\$ 499,625.95	\$ 498,576.07	\$ 505,598.52
Credit/Debits/Transfers	\$ 164,558.81	\$	\$	\$	\$ 7,131.46	\$ 879.57	\$	\$ 8,869.72	\$	\$	\$ 5,991.28	\$
Change in Value	\$ 191.03	\$ (1,804.42)	\$ (5,311.62)	\$ 5,334.13	\$ (77.88)	\$ (876.09)	\$ 832.83	\$ (2,187.58)	\$ (7,891.19)	\$ (1,049.88)	\$ 1,031.17	\$ 1,589.76
Closing Valuation	\$ 332,069.16	\$ 484,832.55	\$ 489,510.93	\$ 492,845.06	\$ 499,898.66	\$ 499,902.17	\$ 500,835.00	\$ 507,517.14	\$ 499,625.95	\$ 498,576.07	\$ 505,598.52	\$ 507,188.28

Bank of America Account

Checking Account	2687	\$ 23,050.28	\$ 14,492.09	\$ 15,470.50	\$ 1,640.03	\$ 35,130.84	\$ 16,658.04	\$ 24,536.50	\$ 18,710.31	\$ 2,152.92	\$ 11,229.44	\$ 38,741.06	\$ 16,558.47
Credit Card Received	1820	\$ 49,858.00	\$ 49,829.82	\$ 24,930.39	\$ 24,903.79	\$ 12,931.01	\$ 2,931.20	\$ 2,931.25	\$ 2,931.90	\$ 2,931.35	\$ 931.87	\$ 931.38	\$ 831.40
Total Cash On Hand		\$ 72,918.28	\$ 64,321.91	\$ 40,400.89	\$ 29,543.82	\$ 48,061.85	\$ 19,589.24	\$ 27,467.75	\$ 21,642.21	\$ 5,084.27	\$ 12,161.31	\$ 39,672.45	\$ 17,389.87

County Funds

Tax Account Funds	42000	\$ 150,867.15	\$ 96,392.44	\$ 99,176.14	\$ 102,502.11	\$ 77,473.01	\$ 77,828.25	\$ 84,796.81	\$ 79,312.18	\$ 86,004.94	\$ 134,833.24	\$ 101,884.94	\$ 104,470.80
Endowment Care	42002	\$ 73,658.81	\$ 1,133.60	\$ 1,133.60	\$ 1,133.60	\$ 1,132.11	\$ 1,170.26	\$ 1,170.26	\$ 1,172.97	\$ 1,172.97	\$ 1,172.97	\$ 1,175.85	\$ 1,175.85
Land Purchase/Development	42004	\$ 967.95	\$ 969.71	\$ 969.71	\$ 963.71	\$ 969.91	\$ 971.74	\$ 971.74	\$ 974.02	\$ 974.02	\$ 974.02	\$ 976.41	\$ 976.41
Pre-Need Sales	42005	\$ 134,907.54	\$ 119,750.54	\$ 119,750.64	\$ 119,750.64	\$ 109,846.72	\$ 110,074.64	\$ 142,293.31	\$ 109,383.77	\$ 107,159.85	\$ 107,156.65	\$ 100,494.87	\$ 100,494.87
Total		\$ 359,401.45	\$ 218,246.29	\$ 221,030.09	\$ 224,336.06	\$ 189,421.75	\$ 190,044.89	\$ 228,239.19	\$ 200,642.04	\$ 195,309.58	\$ 244,136.88	\$ 204,812.17	\$ 207,118.03

Total All Cash Accounts \$ 765,348.99 \$ 777,850.85 \$ 760,841.60 \$ 743,788.93 \$ 737,462.88 \$ 709,883.30 \$ 767,324.87 \$ 720,891.88 \$ 700,018.38 \$ 640,923.22 \$ 749,893.17 \$ 731,776.20

South Kern Cemetery District

15543 South Vineland Road
Bakersfield, CA 93307

Aged Receivables [Summary]

3/15/2017

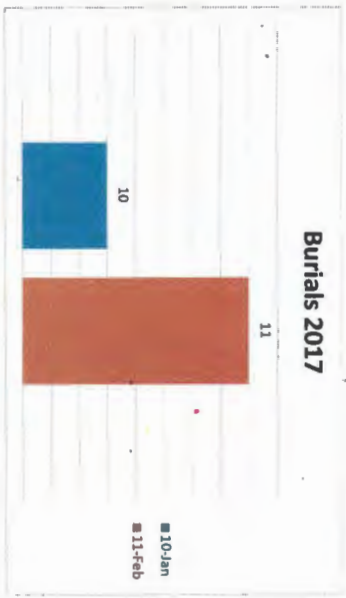
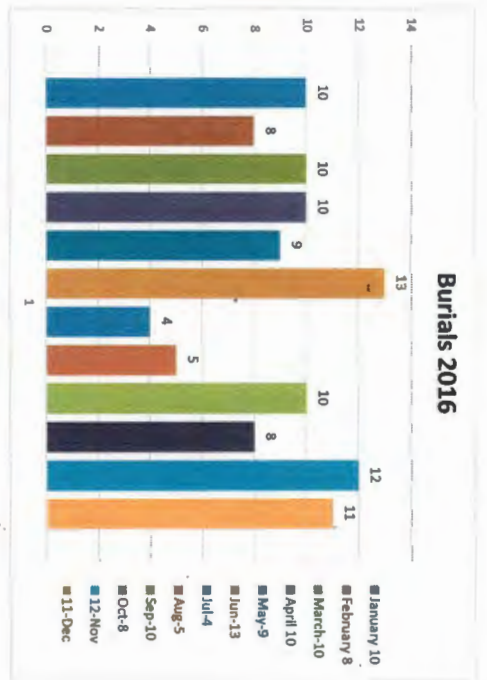
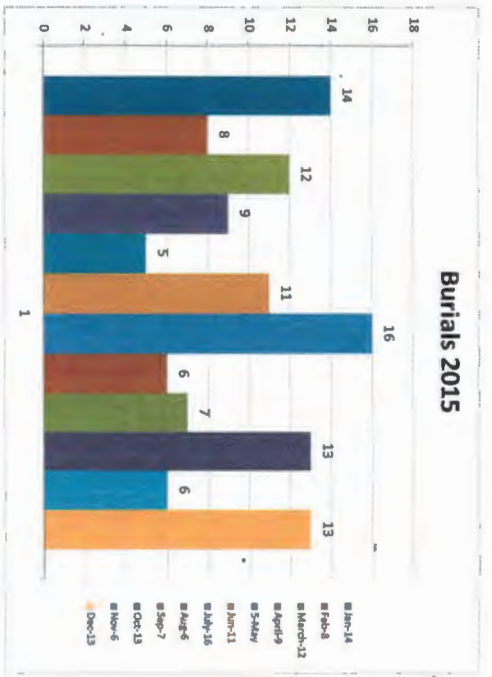
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Name	Total Due	0 - 90	91 - 180	181 - 360	360+
Ruth M. Aguirre	\$1,030.00	\$1,030.00	\$0.00	\$0.00	\$0.00
Raquel Joan Alcaraz	\$985.00	\$985.00	\$0.00	\$0.00	\$0.00
Virginia & Emilio Alcaraz	\$525.00	\$525.00	\$0.00	\$0.00	\$0.00
Maricarmen Arroyo	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
Ariana Benavides	\$1,030.00	\$1,030.00	\$0.00	\$0.00	\$0.00
Araceli Cervantes Ochoa	\$442.50	\$0.00	\$0.00	\$442.50	\$0.00
Cesar & Norma Moreno	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00
Calvin R. and Maylen Clab	\$166.70	\$0.00	\$0.00	\$166.70	\$0.00
Eliseo Raya Reyes	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00
Epifania De La Rosa	\$217.50	\$0.00	\$0.00	\$0.00	\$217.50
Esmeralda Moreno	\$220.50	\$0.00	\$0.00	\$0.00	\$220.50
Cesar Flores	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00
Frank Cesar Flores	\$125.00	\$0.00	\$125.00	\$0.00	\$0.00
Celinda Garcia	\$593.34	\$0.00	\$0.00	\$593.34	\$0.00
Amparo Juarez	\$205.00	\$0.00	\$0.00	\$0.00	\$205.00
Nancy Leon	\$1,030.00	\$1,030.00	\$0.00	\$0.00	\$0.00
Juana E. Lopez Hernandez	\$353.34	\$0.00	\$0.00	\$353.34	\$0.00
Maria E. Nunez Martinez	\$1,030.00	\$1,030.00	\$0.00	\$0.00	\$0.00
Miguel Morales	\$550.00	\$0.00	\$0.00	\$0.00	\$550.00
Enrique Moreno	\$375.00	\$0.00	\$375.00	\$0.00	\$0.00
Lorena Moreno	\$885.00	\$885.00	\$0.00	\$0.00	\$0.00
Deysi Nunes	\$1,180.00	\$1,180.00	\$0.00	\$0.00	\$0.00
Denice Nunez	\$1,050.00	\$1,050.00	\$0.00	\$0.00	\$0.00
Jose & Elisabeth Ochoa	\$1,030.00	\$1,030.00	\$0.00	\$0.00	\$0.00
Maria Penaloza	\$1,127.50	\$0.00	\$0.00	\$0.00	\$1,127.50
Margarita Perez	\$170.00	\$0.00	\$0.00	\$170.00	\$0.00
Antonio & Anita Rivera	\$143.48	\$0.00	\$0.00	\$0.00	\$143.48
Rodolfo Gonzalez Zuniga	\$525.00	\$525.00	\$0.00	\$0.00	\$0.00
Maria Soledad Sanchez	\$525.00	\$525.00	\$0.00	\$0.00	\$0.00
Juana Segoviano	\$175.00	\$0.00	\$0.00	\$175.00	\$0.00
Angela Arvella Soto	\$525.00	\$525.00	\$0.00	\$0.00	\$0.00
David Tapia	\$730.00	\$0.00	\$730.00	\$0.00	\$0.00
Saul Velasquez	\$2,040.00	\$2,040.00	\$0.00	\$0.00	\$0.00
Total:	\$21,334.86	\$13,390.00	\$1,580.00	\$3,300.88	\$3,063.98
Aging Percent:		62.8%	7.4%	15.5%	14.4%

South Kern Cemetery District Arvin



	2009	2010	2011	2012	2013	2014	2015	2016	2017	Average
January	9	7	16	13	15	10	14	10	10	12
February	9	7	8	9	6	7	8	8	11	8
March	8	17	6	9	6	9	12	10	10	10
April	8	8	12	6	8	7	9	10	9	9
May	10	8	6	7	14	5	5	9	8	8
June	15	10	11	9	7	7	11	13	10	10
July	11	9	9	3	10	7	16	4	9	9
August	12	8	12	6	8	13	5	9	9	9
September	12	8	8	14	19	13	7	10	12	12
October	2	8	5	10	11	8	13	8	8	8
November	11	6	11	15	15	7	6	12	10	10
December	9	8	11	9	10	10	13	11	10	10

RESOLUTION No. 2017-0301

A RESOLUTION OF THE SOUTH KERN CEMETERY DISTRICT
AUTHORIZING THE TRANSFER OF ENDOWMENT AND PRE-NEEDS
FUNDS

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WHEREAS, the South Kern Cemetery District is the sole governing authority responsible for the oversight of cemetery operations and district assets, and;

WHEREAS, it is necessary for the Board of Trustees to provide for the allocation and accounting of district funds, and;

WHEREAS, it is necessary for the Board of Trustees to assure an accounting of separated endowment and pre-need funds without comingling, and;

WHEREAS, the Board of Trustees has directed the District Manager to carry out monetary transfers thereunto pertaining, and;

WHEREAS, it is necessary to assure compliance with existing district financial policies and sound business practices, and;

WHEREAS, it is necessary to execute the carrying out for the continued services for the public and to act within the proper legal authority, and;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees for the South Kern Cemetery District do hereby authorize the below identified funds up to and including February 28, 2017.

BE IT FURTHER RESOLVED that funds transfers are ordered to be completed and prepared for signature authorizing the transfer of identified funds.

February 1, 2017 to February 28, 2017 Endowment	<u>\$1,260.00</u>
Total Endowment Transfer	\$1,260.00

February 1, 2017 to February 28, 2017 Pre-Need to At-Need transfers	<u>\$10,862.39</u>
Total Pre-Need to At-Need	\$10,862.39

PASSED AND ADOPTED by the Board of Trustees for the South Kern Cemetery District on this 21st Day of March, 2017 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Dr. Farrell F. Neeley, PhD.
Chairman of the Board of Trustees

ATTEST:

Danny R. Brown
Secretary of the Board of Trustees